

**Pine Island Ridge Community Association
Monthly Board Meeting**

December 19, 2016

The regular monthly meeting for PIRCA was held on Monday, December 19, 2016 at Rosatti's located at 5504 Lincoln Hwy, Schererville, IN 46375; the President being in the chair and the Secretary being present. The Meeting was called to order at 7:02pm by President Vera Lippie.

Attendance:

Board Members: Vera Lippie, Joshua Lawrence, Bob Smith, Rich Mulder, Jim Onik, Yolla Blair, Jeff Kwolek, Mike Pocius

Proxies: None

ARC: None

Homeowners: Bob Smith

Town Visitors: None

Quorum:

President Lippie announced that there was a Quorum and official business could be conducted.

Approval of the Minutes from November 21, 2016 Board Meeting:

A motion to accept the minutes was made by Mr. Kwolek and seconded by Mr. Onik. The motion passed unanimously by voice vote.

Treasurer's Report:

- Mr. Pocius reported that he has posted a correction to the budget to post online. (Last Year's budget totals were incorrect; the error was found and it has been revised.)

- Next year's dues (\$850.40) have been sent to print; we are waiting for confirmation they have mailed.
- Mr. Onik raised the question of sending dues out via a mail-merge in the future and volunteered to assist with this in the future. Ms. Lippie suggested revisiting this July/August 2017.
- \$7,702.00 is currently due in late charges; there is uncertainty on how to proceed in terms of collection due to the lack of clarity regarding ownership status (Homeowner/Bank/Etc.)
- Mr. Pocius reported he was contacted by our attorney; they discussed how to address homeowner payments that are not current. Mr. Zubeck is currently pursuing options in regard to our future legal counsel and is drafting a letter to send out.
- We currently have \$25,584.79 in our savings reserve; including \$15,150.00 which may not be used at this time; and \$18,385.02 in checking.
- There should be no additional bills going out for this calendar year; with the possible exception of the printer.
- Mr. Onik volunteered to assist Mr. Pocius in terms of increasing efficiencies within Quickbooks and current accounting processes.

A motion to accept the Treasurer's report was introduced by Mr. Mulder, and seconded by Mr. Smith. The motion passed unanimously by voice vote.

Committee Reports:

Common Area & Landscaping:

- Ms. Lippie reported that she will contact the tree trimmers for a status update, but suspects it is in process pending agreeable weather.

Ponds:

- Nothing to report at this time

Compliance:

- Nothing to report at this time

Communications:

- Ms. Lippie requested input for the upcoming Spring newsletter.
- Mr. Mulder suggested creating the option to opt-in for electronic communications to reduce future printing costs.
- Mr. Mulder volunteered to investigate taking on maintenance and improvements to our web & Email accounts.

Special Events: Nothing to report at this time.

ARC: Due to the absence of the chair; no report was given.

- Ms. Lippie will request that all members of ARC attend the January board meeting.

Special Committees:

- Mr. Lawrence will contact Ms. Aleksic to see if she is still interested and if she would be willing to attend the January meeting.

New Business:

- Potential landscaping contractors
- Pond contractors

Adjournment:

A motion to adjourn was received from Ms. Blair and was seconded by Mr. Pocius. Motion passed by voice vote. The meeting adjourned at 8:53 pm.